

Medium Term Plan Work Related Learning

Term: Spring 2017-2018	Year: Key Stage 4	Class: Mandela	Topic: <ul style="list-style-type: none"> • Matching Jobs to My Skills, Interests and Qualifications • Applications and Interviews
Qualifications: N02 Recognising work areas in the wider community (SA) N05 Preparation for the world of work (SA, MB, AO) N09 Preparation for work (JW, AO, GB, HM-K, MB, AO)			
Aim 1: To explore their interests and skills in relation to work, supported work placements and other post 16 provision			
Objectives	Activities	Outcomes	
<ul style="list-style-type: none"> • To identify what they enjoy and don't enjoy • To be realistic about their skills and qualities • To know what they could do to develop a skill further 	<ul style="list-style-type: none"> • Likes and dislikes worksheets • Skills and qualities worksheets 	<ul style="list-style-type: none"> • Has a realistic understanding of their strengths and weaknesses • Knows what they would enjoy and really wouldn't enjoy 	
Aim 2: To increase awareness of different jobs and supported work placements that exist			
Objectives	Activities	Outcomes	
<ul style="list-style-type: none"> • To know what jobs, support work placements and other post 16 opportunities exist • To know how to find this information out through internet sites, key organisations, key people • To take part in interviews, searches etc. for more information 	<ul style="list-style-type: none"> • JED database • SEN Press books and worksheets • On the Job cards and suggestions • Leaflets and websites of post 16 providers • Discussions / interviews with Avenues East and other providers • Invite former pupils and people with disabilities in employment 	<ul style="list-style-type: none"> • Knows that there is a range of different opportunities after school • Has some information about what the different opportunities are like and whether they would suit them • Fine tunes list of possible post 16 opportunities that would suit them 	
Aim 3: To know how to go about an application process for a college or work placement and how to conduct themselves in an interview situation			
Objectives	Activities	Outcomes	
<ul style="list-style-type: none"> • To know what details are normally required on an application form and know what they would answer to these questions • To know the protocols of interviews and understand that they are formal situations • To know how to present themselves in a positive light and play to their strengths 	<ul style="list-style-type: none"> • SEN Press interview pack • Mock interviews – select from On the Job or other • Application forms – samples – filled in correctly and incorrectly • Look at real-life forms for One / Otley online 	<ul style="list-style-type: none"> • Is able to list information that is commonly asked for on application forms • Is able to complete an application form / knows where to find the information to complete the form • Knows that there are protocols when attending an interview and is able to carry these out 	