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Co-Principal Helen Dickenson  
Co-Principal Emily Webster

10/05/2025

The needs of our pupils means that at TWOA we have always adapted Trust policy around the use of mobile phones and devices.

Our current position is as follows:

Staff - No private phones in school during school hours, unless there are pre-agreed mitigating circumstances.\* SLT/DSLs are issued with a school phone for school business only.

\*These are as follows:

To be used sparingly and transparently for 2FA as an alternative to a dongle (newer members of staff)

Whilst on educational visits for navigation or emergency contact.

For medical purposes, e.g. if receiving a call from a doctor or in the use of apps to support long-term health conditions. If being used for medical purposes, the member of staff must do so with complete transparency and in the manner discussed with the co-principal.

Parents/carers - No phones in school during school hours unless permission has been granted and the conditions of use are adhered to, i.e. parents / carers may take photos of their child at performances as long as there are no other children in the background and at a time specified by the organiser so as not to detract from the enjoyment of others, the focus of the children and most importantly, so that the school can best manage its safeguarding responsibilities.

Pupils - Mobile phones are allowed in school as it is felt, for our pupils, that they support independence skills and can help with the development of other important life skills. We do not face the same issues faced by mainstream schools as our children are always closely supervised and the pupil to adult ratio is much higher. Pupils do not carry their personal possessions around with them as they would in many mainstream schools and the only time a pupil would access their device would be during a supervised lunch period.

Parents/carers who would like their son/daughter to have their phone in school, must sign and return the following agreement. Parents/carers must sign on behalf of the pupil but are encouraged, where appropriate to talk through this agreement with their child and for them to sign if they have the understanding to do so.



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Registered office: Ormiston Academy Trust, Unit G.05B, Assay Studios, 141 Newhall Street Birmingham B3  
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## TWOA Mobile device agreement

***Please detach this page and return to school in a separate envelope addressed FOA Emily Webster***

I accept that if my son/daughter brings a mobile device into school, the school will not held responsible for any loss or damage to it unless it is clear that this has arisen as a result of school negligence

My son/daughter will only be allowed to bring the device if they follow the agreements outlined below. If they fail to adhere to these agreements, they will no longer be allowed to bring the device into school

- Older pupils must respect that it is an all-age school and many children are developmentally much younger than their chronological age. Any content enjoyed must therefore be appropriate to the needs of others in their vicinity. Adults will be on hand to support and monitor this
- Pupils must only use their devices for agreed purposes. Where pupils would like to use their phone to text or contact others as part of their independence skills, this needs to be done in an open and transparent way, fully monitored by supporting staff
- Pupils are not allowed to take any photos or videos whilst in school on personal device
- Parental controls which prevent access to inappropriate content must be switched on and children must only have access to sites that are age-appropriate. If you would like help around this, please contact the school. The academy has robust filtering and monitoring in place on all school devices but the internet can still be accessed by mobile data on personal devices.
- This agreement does not cover the use of Talkpads or the use of phones as specialist AAC devices

Pupil name \_\_\_\_\_

Pupil signature (if appropriate) \_\_\_\_\_ Today's Date \_\_\_\_\_

Parent/carer name \_\_\_\_\_

Parent/carer signature \_\_\_\_\_ Today's Date \_\_\_\_\_



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